



School No. 2163
Established 1879

Bayswater Primary School

Confidence Integrity Persistence Resilience

Principal: Brooke Cross

Birch St, Bayswater 3153
(PO Box 82) Australia
Tel: 61 (0) 3 9721 3755

ABN: 16 007 050 153
www.bayswaterps.vic.edu.au
bayswater.ps@education.vic.gov.au

November 2020

Dear Parent/Guardian,

Bayswater Primary School is looking forward to another great year of teaching and learning and would like to advise you of Bayswater Primary School's parent payment arrangements for 2021.

Please find the fee schedule for Prep-Gr 6 attached. Please complete the form and return it to the school together with your payment or completed and signed Instalment Arrangement form.

Bayswater Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. Our fees for 2021 are reduced compared to 2020 in recognition that some families have experienced financial difficulties due to the COVID-19 Pandemic lockdowns. We also have some unused stationery supplies due to remote learning. These stationery items were paid for through 2020 fees so these items have not been included in 2021 fees.

FINANCIAL SUPPORT FOR FAMILIES

Bayswater Primary School understand that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports & Excursion Fund (CSEF)
- Centrepay

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Raelene Clark, Business Manager, on 9721 3755 or Raelene.Clark@education.vic.gov.au.

PAYMENT METHODS

We offer a variety of payment methods to assist our families:

- Eftpos is available at the office
- BPay – individual reference number is on your Family Statement
- Direct Deposit – bank account details are found on your Family Statement
- Centrepay instalments – for eligible families (see below)
- Cash / Cheque

Centrepay instalments are **strongly recommended** for families who receive Centrelink benefits to assist with Parent Payments. Contact Raelene Clark in the office if you would like further information about Centrepay. Centrepay is an easy and affordable way to pay off your fees throughout the year. Application forms are available at the office and can be submitted online by Raelene.

The Camps Sports & Excursion Fund (CSEF) is available for eligible families. Application forms will be sent out at the start of 2021 for new families or newly eligible families. Parents who currently receive the CSEF and who remain eligible will automatically have their 2021 application processed by Raelene Clark.

ESSENTIAL EDUCATION ITEMS (book packs and specialist supplies)

The provision of essential stationery items for your child – there will be some variation between book packs, depending on which year level your child is in for 2021. 'Essential educational items and curriculum requirements' are those which parents/guardians pay the school to provide or may provide themselves (if appropriate). These levies also include the cost of bulk stationery/consumable supplies for all classrooms and specialists, ie Science, Visual Arts, Mandarin and Physical Education.

The Digital Learning levy covers the cost per student to access

- Reading Eggs
- Mathletics
- Sunshine Online
- Epic Books
- Google Classrooms

on a daily basis in the classroom, and also from home.

Connections is a way of exploring the concepts of Positive Education and embedding our school values. Connections Groups will encompass students from Prep-Grade 6 and will conclude each term with celebrations of our learning. A small levy will cover materials and resources required to implement the program and run celebration activities.

Interschool Sport for students in Years 4-6 was cancelled in 2020 due to COVID-19. For those families who paid the levy in 2020, you will receive a \$65 credit on your account in 2021. You can choose to allocate this credit to your school fees or to any excursions or interschool sport activities during the year. Interschool sport will be paid on a "per event" basis in 2021. A separate notice will be sent home to those families.

Some additional school charges will arise during the year. For example:

- Year 3/4/5 Camp (Term 2) (postponed from 2020)
- School Photographs
- Excursions / Incursions
- Swimming Program (Term 4)
- Grade 6 Graduation

Voluntary Contributions

Bayswater Primary School continues to welcome your voluntary contributions to support our school.

The voluntary Facilities component of the parent payments is directed to the maintenance and upkeep of the school grounds. Parents are invited to make a contribution per family.

Payment Options

School Council is offering the following payment options for 2021:

- A signed Instalment Agreement that fees will be paid by regular instalments – either via Centrepay, BPay, direct deposit or payments at the office.

Or

- Payment in full to be received by Friday 27th February 2021

NOTE: If parents/guardians choose to provide equivalent materials themselves, this should be done in consultation with the classroom teacher, and items should meet the specifications provided by the school. Book pack content lists can be made available upon request.

If you have any questions about the 2021 Parent Payments, Centrepay or the CSEF, please see Raelene Clark in the office.

For further information on the Department of Education's Parent Payments Policy a one page overview is attached or go to <https://www2.education.vic.gov.au/pal/parent-payment/policy>.



Brooke Cross
Principal



Bonny Gale
School Council President

BAYSWATER PRIMARY SCHOOL
FEE SCHEDULE 2021
Please return this page with your Payment

PLEASE NOTE THAT BOOK PACKS WILL BE DELIVERED IN JANUARY DIRECTLY TO THE CLASSROOM

PARENT/GUARDIAN SURNAME:

CHILD'S SURNAME (if different):

CHILD'S FIRST NAME: YEAR CHILD'S FIRST NAME: YEAR

CHILD'S FIRST NAME: YEAR

	Amount per child	Amount per family	Total
Essential Educational Items			
Book Pack – contents will vary according to year level but will include: <ul style="list-style-type: none"> • Writing Books • Scrap Books • Display Books & Refills • A4 Plastic Envelopes • Take Home Reading Journal - Juniors only • Coloured Pencils • Markers • Glue Sticks • HB Grey Led Pencils • Sharpeners • Pencil Cases • Sharpener • Bic Pens (Red/Blue) – Seniors only • Fineliner Pens • Head Phones – 3-6's only 	\$55.00		
Specialist Consumables – Art / Science / Mandarin <ul style="list-style-type: none"> • Paint / Masking Tape / Permanent Markers / Graphite Pencils etc • Markers / A4 Show-me Boards / Project books etc. 	\$15.00		
Digital Learning – Online Subscriptions <ul style="list-style-type: none"> • Reading Eggs • Mathletics • Sunshine Online • Epic Books • Google Classrooms 	\$35.00		
Cooking Levy – all year levels	\$15.00		
Connections Levy <ul style="list-style-type: none"> • Display Books • Craft materials • End of Term Celebrations 	\$15.00		\$.....
Suggested Voluntary Contribution <ul style="list-style-type: none"> • Facilities – Upgrade & Maintenance of buildings & grounds 		\$65.00	\$.....
Total Amount			\$.....



Biller Code: 87361 Reference: See your family statement

If you wish to pay by credit card, please complete details below and place the completed form in a **SEALED** envelope to maintain your credit card security. Your receipt will be sent home once the payment has been processed.

I wish to make a payment of \$..... using my Credit Card – details as follows:-

Name on Credit card Expiry date / CCV

Mastercard / Visa / / /

Signed:

**BAYSWATER PRIMARY SCHOOL
PARENT PAYMENTS 2021**

AGREEMENT TO PAY BY INSTALMENTS

Parent / Guardian Name _____

Child's Name _____ Year Level 2021 _____

Child's Name _____ Year Level 2021 _____

Child's Name _____ Year Level 2021 _____

I, _____, agree to make regular weekly / fortnightly (please circle) payments of \$_____ to cover the cost of the 2021 school fees as listed below. The first instalment will be paid on _____ (date) and then weekly / fortnightly (please circle) after that date until completed.

\$135 Essential Items (per student)
(Please tick)

\$65 Voluntary Facilities Contribution (per family)
(Please tick)

These instalments will be made via:

- Cash / Cheque / Eftpos payments at the school office
- Scheduled BPay payments via internet banking
- Scheduled Direct Deposit payments via internet banking
- Scheduled Centrepay payments via Centrelink (if eligible) – forms available at the office

(Please tick appropriate box/es)

Signature _____ Date _____

Co-signed by Bayswater Primary School Representative:

Signature _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.